

Health & Safety Policy

Our statement of general health and safety policy is:

- to provide adequate control of the health and safety risks arising from our work activities
- to consult with our employees on matters affecting their health and safety
- to provide and maintain safe plant and equipment
- to ensure safe handling and use of substances
- to provide information, instruction and supervision for employees
- to ensure all employees are competent to do their tasks, and to give them adequate training
- to prevent accidents and cases of work-related ill health
- to maintain safe and healthy working conditions
- to provide personal protective equipment as required
- to implement emergency procedures including evacuation in case of fire or other significant incident
- to review and revise this policy as necessary at regular intervals.

Responsibilities for Health & Safety

- Ultimate responsibility for health and safety lies with Christopher Knollys, Managing Director.
- Responsibility for day-to-day tasks will be taken by Gerald Reeves, Factory Manager, or appointed Supervisor in his absence, together with the area supervisors.
- To ensure that standards are maintained & improved, the following people have responsibility in these areas:

Christopher Knollys & Gerald Reeves	Safety & risk assessments, consulting employees, monitoring accidents and work related ill health, maintaining equipment
Christopher Knollys	Emergency procedures including fire and evacuation
Gerald Reeves & Supervisors	Provide information, instruction and supervision
Gerald Reeves & Derrick Deere	First Aid



Health & Safety Policy

- All employees have to:
 - co-operate with supervisors and managers on health and safety matters
 - take reasonable care of their own health and safety
 - report all health and safety concerns to an appropriate person (as detailed above)

Arrangements for Health & Safety

- We will complete relevant risk assessments and review when working habits or conditions change
- We will give staff training on induction as well as provide appropriate skills training & PPE for the job
- We will consult staff routinely on matters as they arise and formally when we review health & safety
- We will ensure that escape routes are well signed and kept clear at all time. We will test evacuation plans from time to time & update if necessary.



Dated: 4th February 2024

Christopher Knollys

Managing Director
Cableduct Limited